

<b>VTC School of Medicine Faculty Governance Committees</b>		
Committee	Description	Meeting Frequency
Academic Committee	The Academic Committee is the chief oversight faculty committee. All standing faculty committees have reporting responsibility to the Academic Committee.	Quarterly; 1 - 1.5 hours/meeting
Appointment, Promotion and Tenure (APT) Committee	The APT Committee is responsible for the oversight of all faculty appointments to VTCSOM; establishing, maintaining and implementing criteria for promotion within the tracks and ranks of faculty; and recommending the promotion and conferral of tenure to deserving faculty.	Monthly; 1 - 2 hours/meeting
Faculty Governance Committee	The Faculty Governance Committee proposes, develops, implements and evaluates standards relevant to the academic activities of all faculty members. This committee also oversees continued development and updating of the faculty handbook and serves as the nominating committee for all faculty committees.	4 - 6 times per year (as needed); 1- 1.5 hours/meeting
Medical Curriculum Committee	The Medical Curriculum Committee integrates institutional responsibility for the overall design, management and evaluation of the curriculum. Responsibility includes monitoring the curriculum, including the content taught in each discipline, so the program's educational objectives are achieved.	Monthly; 1 hour/meeting
Medical Student Admissions Committee (MSAC)*	The MSAC is responsible for all activities and policies related to the admissions process. The MSAC reviews applicant records and makes the final decisions regarding acceptance of applicants.	Membership on the MSAC involves a considerable time commitment, including twice monthly meetings from August through March.
Medical Student Performance and Promotion Committee (MSPPC)	The MSPPC is responsible for assuring the academic achievement of all VTCSOM students by developing and overseeing procedures regarding standards for advancement. In addition, the MSPPC oversees and makes recommendations for student discipline as needed.	Annually to consider student promotion; called as needed to address other issues
Library & Instructional Technology Advisory Committee	The VTCSOM Library and Instructional Technology Advisory Committee is responsible for meeting with and advising the Head of the VTCSOM Library on library collections (including but not limited to library acquisitions, management of current holdings, and circulation policies), spaces, and services, and advising the IT Director for technology support for classroom and learning space environments.	Quarterly; 1 - 1.5 hours/meeting
Learning Environment Advocacy Committee	The Learning Environment Advocacy Committee (LEAC) is charged with promoting a positive learning environment at all teaching sites associated with VTCSOM.	Monthly; 1 - 1.5 hours/meeting This is a dean's appointed committee
VTCSOM Honor Board	The purpose of the VTCSOM Honor Board is to implement the MD Honor Code, including dissemination of information and investigating honor code violations in a thorough, impartial and unbiased manner.	PRN/as needed This is a dean's appointed committee
VT Faculty Senate	The purpose of the Faculty Senate is to create an effective faculty organization that can enter into partnership for shared responsibility and cooperative action between Virginia Tech faculty, administration, staff, and students in order to promote the general welfare of the university.	1-2 times per month on Friday Afternoons; 2:30 -4:15 PM

\*Faculty interested in serving on the MSAC are encouraged to speak with the Associate Dean for Admissions