



**Promotion and Tenure Cover Page 2025-2026**  
Office of the Executive Vice President and Provost, Revised 04/22/25

Candidate for promotion in academic rank to: ☐ associate professor ☐ professor  
Candidate for conferral of tenure: ☐

1. Name: \_\_\_\_\_  
Department: \_\_\_\_\_  
College: \_\_\_\_\_
2. Present academic rank: \_\_\_\_\_  
Years of service in present rank at Virginia Tech as of May 2026: \_\_\_\_\_  
Number of years at same or higher rank elsewhere: \_\_\_\_\_
3. Highest degree earned: \_\_\_\_\_ Date awarded: \_\_\_\_\_  
Institution: \_\_\_\_\_
4. Number of years experience in full-time professional-level employment as of May '26: \_\_\_\_\_ In higher ed: \_\_\_\_\_ In other employment: \_\_\_\_\_
5. Number of years employed at Virginia Tech as of May 2026: \_\_\_\_\_
6. Date(s) of progress reviews (*see Faculty Handbook, section 3.4*):  
For promotion and/or tenure (2 reviews required): \_\_\_\_\_ , \_\_\_\_\_  
For promotion to professor (1 review required): \_\_\_\_\_
7. Percent of assignment to teaching/learning: \_\_\_\_\_  
Percent of assignment to research/creative activities: \_\_\_\_\_  
Percent of assignment to service/outreach/extension: \_\_\_\_\_
8. ☐ Department committee recommends approval.  
☐ Department committee does not recommend approval.

Committee vote (*complete this section including number of all votes and number of non-voting participants*):

Approve	Not Approve	Ineligible	Observer

The committee statement must include a list of names of the eligible members and note the names of ineligible or non-voting observers.

Committee chair's signature and date: \_\_\_\_\_

9. ☐ Department head recommends approval.  
☐ Department head does not recommend approval.

Department head's signature and date: \_\_\_\_\_

10. ☐ College committee recommends approval.  
☐ College committee does not recommend approval.

Committee vote (*complete this section including number of all votes and number of non-voting participants*):

Approve	Not Approve	Ineligible	Observer

The committee statement must include a list of names of the eligible members and note the names of ineligible or non-voting observers.

Committee chair's signature and date: \_\_\_\_\_

11. ☐ Dean recommends approval.  
☐ Dean does not recommend approval.

Dean's signature and date: \_\_\_\_\_