

Faculty Conflict of Interest in Student Assessment and Promotion Management Form (Student)

Related Policy: Occasions may arise in which a faculty member has direct supervision over a student in matters of assessment and/or promotion and in which there may be a potential conflict of interest in this role. The conflict may arise as a consequence of any of a number of situations such as:

- a. The student may be a relative through lineage, marriage, or other relationships;
- b. The student may have a close personal relationship through settings such as places of worship, civic organizations, sports, recreational, or other social settings;
- c. The student may be a patient in the practice of a clinical faculty member;
- d. Or other relationships identified by the faculty member or student.

The nature of the conflict need not be disclosed. When such a conflict is recognized by the faculty member, it is the responsibility of the faculty member to notify the VTCSOM Office of Faculty Affairs, either through this document or directly. Should a conflict be identified by the student, the student should notify the VTCSOM Office of Student Affairs.

If a conflict of interest is identified by either party, the student schedule will be modified to avoid assessment of the student by the faculty member. Similarly, if a conflict of interest is identified, by either party, the faculty member will be asked to recuse him/herself in decisions regarding promotion of the student.

Related Accreditation Standard: LCME, MS 27a, Faculty Involvement in Student Assessment

I do not have any conflicts at this time. ☐

I have a conflict(s) with the following faculty members(s):

Student Name (printed):

Signature (typed/hand-written):

Date:

Please return this form to the VTCSOM Office of Student Affairs

Fax: 540-581-0741

E-mail: awstovall@carilionclinic.org

Mail: 2 Riverside Circle, Ste. M140, Roanoke, VA 24016

Please contact the Office of Student Affairs should a conflict of interest arise over the course of the year.

For Internal Use: