

## **ENROLLMENT MANAGEMENT AND FINANCIAL AID**

### **Hope Reynolds, MALS – Senior Director of Enrollment Management & Registrar**

2 Riverside Circle Roanoke, VA 24016 Location: M149

Office Hours: Monday through Friday 8:00 a.m. – 5:00 p.m.

(540) 526-2512

[hvreynolds@carilionclinic.org](mailto:hvreynolds@carilionclinic.org)

The Senior Director of Enrollment Management & Registrar duties include: Collecting, recording, maintaining and reporting of student records within FERPA guidelines, e.g., grades, registration data and transcripts; preparing timely reports for regulatory agencies; and collaborating with the Associate Director of Scholarship and Financial Aid and the Virginia Tech Bursar's Office.

### **Autumn Learn – Associate Director of Scholarship and Financial Aid**

2 Riverside Circle Roanoke, VA 24016 Location: M152

Office Hours: Monday through Friday 8:00a.m. – 5:00pm

(540) 526-2507

[alearn@carilionclinic.org](mailto:alearn@carilionclinic.org)

[aul211@vt.edu](mailto:aul211@vt.edu)

The Associate Director duties include: Processing financial aid including student loans, grants, and scholarships; handles requests for additional funds (short term loans, appeals for additional aid eligibility); counsels students through financial aid process (applying for aid, budgeting, debt management, loan repayment options, etc); conducts information sessions on financial literacy topics; manages the private/endowed scholarship application process; acts as liaison between VTCSOM students and Virginia Tech's Bursar's Office.