

STUDENT AFFAIRS

The mission the Office of Student Affairs is to create a supportive environment in which medical students may develop personally and professionally. The Senior Dean for Student Affairs is available by appointment during designated hours and available at other times as mutually agreed upon. An assistant at the Office of Student Affairs is generally available to students from 8:00 AM to 5:00 PM during published school academic days. Additionally, the Senior Dean of Student Affairs or designee can be reached by phone or e-mail to address individual problems or requests of an urgent or emergent nature.

Student Affairs Staff include:

Audrey Knight, MD – Senior Dean for Student Affairs

2 Riverside Circle Roanoke, VA 24016 Location: M155

Appointments available through Angelica Stovall at (540) 526-2555

alknight@carilionclinic.org

Emily Holt, MA – Director of Academic Counseling & Enrichment Services

2 Riverside Circle Roanoke, VA 24016 Location: M118

Office Hours: Monday through Friday 8:00 a.m. – 5:00 p.m.

(540) 526-2533

emholtfoerst@carilionclinic.org

The Director of Academic Counseling & Enrichment Services duties include: Advising students on academic, personal and interpersonal concerns; providing guidance to students on successful multiple choice exam taking, test anxiety, time management as well as other academic success strategies; Serving as resource for students struggling with personal and interpersonal issues.

Angelica Stovall, MBA, QMHP-A,C – Director of Student Affairs

2 Riverside Circle Roanoke, VA 24016 Location: M115

Office Hours: Monday through Friday 8:00 a.m. – 5:00 p.m.

(540) 526-2555

awstovall@carilionclinic.org

The Director of Student Affairs duties include: Managing the Electronic Residency Application Service (ERAS) system for residency applications; contact for the Careers in Medicine (CiM) program; serve as notary public; attendance tracking; oversee student club/org/SIG reimbursements; coordinating all student handbook; manage student affairs events and ceremonies, and overseeing room reservations.

Elvir Berbic, MS – Student Affairs Manager

2 Riverside Circle Roanoke, VA 24016 Location: M116

Office Hours: Monday through Friday 8:00 a.m. – 5:00 p.m.

(540) 526-2572

enberbic@carilionclinic.org

The Student Affairs Manager duties include: providing administrative assistance in completing visiting student applications, completing student schedule changes for year 4, oversees Student Affairs Center, maintain course catalog revisions, maintains student affairs email correspondence, and oversees social media guidelines for both students and faculty.