

## Virginia Tech Carilion School of Medicine (VTC SOM)

**Statement:** Year Out for Educational Enrichment or Research

**Subject:** Student Affairs

**Administrator:** A. Knight

**Rev.:** 1

**Original date:** 10/1/2017

**Revision dates:**

### 1 Policy

Students may have an interest in pursuing one of the Master's Degree options through VT and VTCRI (TBMH, MPH, Professional MBA) or an interest in taking a year away from the medical school curriculum in order to pursue clinical or translational research based on their interest in a research or academic career or who have been granted a research fellowship. VTC SOM has created a process by which such a student may take a year away from medical school either after the M2 or the M3 year. A student in good academic standing may request a leave of absence for such a purpose.

### 2 Procedures

Interested students must convey their interest in pursuing a Master's Degree or Research year away prior to applying for the program or grant. The Senior Dean for Academic Affairs, Senior Dean for Student Affairs, and, where applicable, Senior Dean for Research will grant approval for the student to pursue the year away. If approved, the student may apply for the program or grant.

If the student is accepted to the program or decides to take the year away for research, the Senior Dean for Student Affairs may grant educational and/or research leaves of absence upon recommendations from the Senior Deans for Academic Affairs and Research. During an educational/research leave of absence, the student is required to update to the MSPPC chair every 90 days. This update can be in-person or through the Senior Dean for Student Affairs. The MSPPC will be made aware of such students and only the MSPPC can approve the return to coursework from such educational and/or research leaves of absence.

See Leave of Absence Policy for Leave of Absence Restrictions.