VTCSOM Honor Code
Case Management Flowchart

Honor Code Allegation

- Is report submitted within established timeframe?
  - No: Case dismissed, referrer notified
  - Yes: Honor Board logs case

Honor Board logs case

VTCSOM probation status of referred is reviewed for FD eligibility;
* referrer & referred are notified

- Is the referred on probation?*
  - No:
    - Are the referred on probation?
      - Yes: Facilitated Discussion
      - No: Progress to Honor Board evidence gathering
  - Yes: Is the referred found guilty?
    - No: Dismiss case; Final decision recorded; referrer & referred notified
    - Yes: Honor Board Evidence gathering

Facilitated Discussion

- Are both parties open to facilitated discussion and accept limited penalty range?**
  - No: Progress to Honor Board evidence gathering
  - Yes: Progress to Honor Board evidence gathering

- Are parties able to agree about guilt or innocence?***
  - Yes: Final decision recorded; penalties applied, referrer and referred notified
  - No: Facilitated Discussion

Does student accept that there is sufficient evidence to support the charge without admission of guilt?

- Yes: Honor Board Hearing Panel hears the case
  - Yes: Does evidence prove guilt?
    - Yes: Honor Board Hearing Panel makes verdict and penalty recommendation sent to MSPPC
    - No: Dismiss case; Final decision recorded; referrer & referred notified
  - No: Dismiss case; Final decision recorded; referrer & referred notified

- No: Progress to Honor Board evidence gathering

Does there exist enough evidence to support the charge(s)?

- Yes: Honor Board evidence gathering
  - Yes: Does evidence prove guilt?
    - Yes: Honor Board Hearing Panel makes verdict and penalty recommendation sent to MSPPC
    - No: Dismiss case; Final decision recorded; referrer & referred notified
  - No: Dismiss case; Final decision recorded; referrer & referred notified

- No: Progress to Honor Board evidence gathering

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* If any of the referred students is on probation, the case can’t go to facilitated discussion.

** Penalties in facilitated discussion are limited to Penalty 1, sections a, b, c, d, e.

*** 3-party agreement to be reached by referrer, referred and Honor Board representative