VTCSOM Honor Code
Case Management Flowchart

Honor Code Allegation

- Case dismissed, referrer notified (No)
- Is report submitted within established timeframe? (Yes)
  - Honor Board logs case

- VTCSOM probation status of referred is reviewed for FD eligibility;* referrer & referred are notified

- Is the referred on probation?* (Yes)
  - Does student accept that there is sufficient evidence to support the charge without admission of guilt?
  - Preliminary Review Panel to review the case (No)

- Is the suspected violation cheating or plagiarism (Yes)
  - Are referred andreferrer able to agree on penalty with Honor Board approval?** (Yes)
    - Final decision recorded; penalties applied, referrer and referred notified
    - Honor Board Hearing Panel hears the case (No)

- Is referred found guilty? (Yes)
  - Dismiss case; Final decision recorded; referrer & referred notified
  - Final decision recorded; penalties applied, referrer and referred notified

- Progress to Honor Board evidence gathering
  - Are both parties open to facilitated discussion and accept limited penalty range?*** (Yes)
    - Are referred and referrer able to agree on penalty with Honor Board approval?** (Yes)
      - Final decision recorded; penalties applied, referrer and referred notified
      - Honor Board Hearing Panel hears the case

- Does student accept that there is sufficient evidence to support the charge without admission of guilt?
  - Preliminary Review Panel to review the case (No)

- Honor Board schedules Facilitated Discussion (Yes)
  - Are parties able to agree about guilt or innocence?*** (Yes)
    - Is referred found guilty? (Yes)
      - Dismiss case; Final decision recorded; referrer & referred notified
  - Is referred found guilty? (No)
    - Final decision recorded; penalties applied, referrer and referred notified

- Does evidence prove guilt?
  - Does evidence prove guilt? (Yes)
    - Honor Board Hearing Panel verdict and penalty recommendation sent to MSPPC
  - Dismiss case; Final decision recorded; referrer & referred notified (No)

* If any of the referred students is on probation, the case can’t go to facilitated discussion.
** Penalties in facilitated discussion are limited to Penalty 1, sections a, b, c, d, e.
*** 3-party agreement to be reached by referrer, referred and Honor Board representative.